Naperville

# CITY COUNCIL AGENDA ITEM

**SUBJECT:** Recommend the Award of Option Year Two to Contract 12-150, Street Light/Lot Controller Maintenance

**TYPE OF VOTE:** Simple Majority

**ACTION REQUESTED:**
Approve the Award of Option Year Two to Contract 12-150, Street Light/Lot Controller Maintenance to Meade Electric Company Inc. for an amount not to exceed $205,000.

**BOARD/COMMISSION REVIEW:**
N/A

**COUNCIL ACTION PREVIOUSLY TAKEN:**

| Date of Action | Item No. | Action |
|---|---|---|
| 3/19/2013 | I-3 | Award of Option Year One |
| 4/17/2012 | I-3 | Original Award |

**DEPARTMENT:** Department of Public Works
Procurement Services Office

**SUBMITTED BY:** Michael E. Bevis, Chief Procurement Officer

**FISCAL IMPACT:**

Budgeted Account #: 010-4220-431.40-34

Budgeted Amount: *$205,000 (Proposed FY15 Operating Budget)

*DPW receives a chargeback (010-4220-431.80-01) from three funds for the streetlight controller contract. The SSA #24 pays $28,905 of the contract, the Commuter Parking Fund pays $7,175 of the contract, and the Test Track fund pays $2,460 of the contract. This leaves $166,460 as the General Funds component of the streetlight controller contract.

PRIOR ACTION

**BACKGROUND:**
The Department of Public Works is responsible for maintaining all street light controllers in the following areas: Arterial roadways, Residential roadways, and Central Business District. This contract also includes monthly maintenance of the street light systems in the Municipal Lots which include street lights and controllers in the Test Track, 95th Street Park and Ride, Route 59 Train Station, 5th Avenue Downtown Train Station along with two CBD surface parking lots, Van Buren Surface Lot and Paw-Paw Surface Lot.

**DISCUSSION:**
Meade Electric has been performing streetlight upgrade and maintenance work for the City of Naperville since 1996. Since that time, Meade has consistently exceeded the performance requirements of the contracts allowing the City to provide a high level of customer service. Further, Meade has been successful in retaining their workforce, which has resulted in their employees having a large amount of knowledge and experience with Naperville's lighting system. Although staff was able to negotiate a zero percent increase for this Option Year, the contract amount has increased due to the installation of new controllers and street lights in FY14 and the anticipation of additional installs associated with approved new developments. The term of this extension is May 1, 2014 thru April 30, 2015 with one remaining option year.

**RECOMMENDATION:**
Approve the Award of Option Year Two to Contract 12-150, Street Light/Lot Controller Maintenance to Meade Electric Company Inc. for an amount not to exceed $205,000.

**ATTACHMENTS:**
1. Prior Actions (includes Opt Yr 1 and Original Award)
2. Firm's Acceptance Letter

PRIOR ACTION

Naperville

# CITY COUNCIL AGENDA ITEM

**SUBJECT:** Recommend the Award of Option Year One to Contract 12-150, Street Light/Lot Controller Maintenance

**TYPE OF VOTE:** Simple Majority

**ACTION REQUESTED:**
Approve the Award of Option Year One to Contract 12-150, Street Light/Lot Controller Maintenance to Meade Electric Company Inc. for an amount not to exceed $189,305.40.

**BOARD/COMMISSION REVIEW:**
N/A

**COUNCIL ACTION PREVIOUSLY TAKEN:**

| Date of Action | Item No. | Action |
|---|---|---|
| 4/17/2012 | I-3 | Original Award |

**DEPARTMENT:** Department of Public Works
Procurement Services Office

**SUBMITTED BY:** Michael E. Bevis, Chief Procurement Officer

**FISCAL IMPACT:**

Budgeted Account #: 010-4220-431.40-34 (FY14)

Budgeted Amount: $229,000

**BACKGROUND:**
The Department of Public Works is responsible for maintaining all street light controllers in the following areas: Arterial roadways, Residential roadways, and Central Business District. This contract also includes monthly maintenance of the street light systems in the Municipal Lots which include street lights and controllers in the Test Track, 95th Street Park and Ride, Route 59

PRIOR ACTION

Train Station, 5th Avenue Downtown Train Station along with two CBD surface parking lots, Van Buren Surface Lot and Paw-Paw Surface Lot.

**DISCUSSION:**
Meade Electric has been performing streetlight upgrade and maintenance work for the City of Naperville since 1996. Since that time, Meade has consistently exceeded the performance requirements of the contracts allowing the City to provide a high level of customer service. Further, Meade has been successful in retaining their workforce, which has resulted in their employees having a large amount of knowledge and experience with Naperville's lighting system. Staff was able to negotiate a zero percent increase for this Option Year. The term of this extension is May 1, 2013 thru April 30, 2014 with two remaining option years.

**RECOMMENDATION:**
Approve the Award of Option Year One to Contract 12-150, Street Light/Lot Controller Maintenance to Meade Electric Company Inc. for an amount not to exceed $189,305.40.

**ATTACHMENTS:**
1. Original Award
2. Firm's Acceptance Letter

PRIOR ACTION

Naperville

# CITY COUNCIL AGENDA ITEM

**SUBJECT:** Recommend award of Bid 12-150, Street Light Controller Maintenance

**TYPE OF VOTE:** Simple Majority

**ACTION REQUESTED:**
Approve award of Bid 12-150, Street Light Controller Maintenance, to Meade Electric for an amount not to exceed $189,305.40.

**BOARD/COMMISSION REVIEW:**

**COUNCIL ACTION PREVIOUSLY TAKEN:**

| Date | Item No. | Action |
|---|---|---|
| | | |

**DEPARTMENT:** Department of Public Works
Procurement Services Team

**SUBMITTED BY:** Michael E. Bevis, Chief Procurement Officer

**FISCAL IMPACT:**

| | |
|---|---|
| Budgeted Account/Amount 010-4220-431.40-34 | $231,750 |
| Budgeted Account/Amount 136-4010-566.40-34 | $ 45,000 |
| Budgeted Account/Amount 104-4410-434.40-34 | $ 5,000 |
| Budgeted Account/Amount 455-4410-434.40-34 | $ 3,000 |

The difference between the budget and award ($95,444.60) will be used for additional streetlight repair work and repair parts that may be required throughout the fiscal year. With only one year of repair history under the current service model, DPW requests the funds be kept available for unforeseen repair work.

PRIOR ACTION

**BACKGROUND:**
The Department of Public Works is responsible for maintaining all street light controllers in the following areas: Arterial roadways, Residential roadways, and Central Business District. This contract also includes monthly maintenance of the street light systems in the Municipal Lots which include street lights and controllers in the Test Track, 95th Street Park and Ride, Route 59 Train Station, 5th Avenue Downtown Train Station along with two CBD surface parking lots, Van Buren Surface Lot and Paw-Paw Surface Lot.

**DISCUSSION:**

**NOTIFICATION AND RESPONSE**:
Notices Sent: 192
Planholders: 11
Bids Received: 1

The following bid was received:

| FIRM | BID |
|---|---|
| ***Meade Electric*** | ***$189,305.40*** |

There were two other possible bidders. Staff received a "No Bid" form from one firm and a second firm was contacted. They said they did not bid because they could not be competitive.

Meade was the sole bidder for last year's contract. Their bid was $223,754 last year. Though there was additional scope of work for this contract (street lamp re-lamping), Meade's bid was $34,448 lower than last year's.

Meade Electric has been performing streetlight upgrade and maintenance work for the City of Naperville since 1996. Since that time, Meade has consistently exceeded the performance requirements of the contracts allowing the City to provide a high level of customer service. Further, Meade has been successful in retaining their workforce, which has resulted in their employees having a large amount of knowledge and experience with Naperville's lighting system. This is a one-year contract which will expire April 30, 2013 with three option years.

The term of this contract is May 1, 2012 thru April 30, 2013 with three possible one year extensions.

**RECOMMENDATION:**
Approve award of Bid 12-150, Street Light Controller Maintenance, to Meade Electric for an amount not to exceed $189,305.40.

PRIOR ACTION

MEADE
SAFETY • QUALITY • PERFORMANCE • SINCE 1908 ®

9550 W. 55th Street • Suite A • McCook, IL 60525 • 708-588-2500 • 708-588-2501 Fax

February 12, 2013

City of Naperville
400 South Eagle St.
P.O. Box 3020
Naperville, IL. 60566-7020

Attention: Jan Fischer – Procurement Specialist

Reference: Street Light Controller Maintenance
Bid No. 12-150

Subject: Option Year # 1 – FY2013 / 2014

Dear Jan,

This letter is in response to your e-mail dated January 24, 2013 regarding the extension of the current Street Light Controller & Municipal Lot Lighting Maintenance Contract that Meade Electric Company, Inc. has with the City of Naperville. Meade Electric Company, Inc. would willingly accept the Option Year # 1 portion of the existing Street Light Maintenance Contract with the City of Naperville for an additional year (May 1, 2013 – April 30, 2014) at the unit prices submitted in the original contract.

Meade Electric Company Inc. values the relationship that has built between our employees and City of Naperville over the last decade. We appreciate the continued opportunity to serve the City of Naperville and it's fine residents.

Should you have any questions, please feel free to contact me at (708) 588-2542.

Sincerely,
Meade Electric Company, Inc.

Thomas W. Talbot

Thomas W. Talbot
Project Manager

cc: file

PRIOR ACTION

MEADE
SAFETY • QUALITY • PERFORMANCE • SINCE 1908 ®

9550 W. 55th Street • Suite A • McCook, IL 60525 • 708-588-2500 • 708-588-2501 Fax

February 19, 2014

City of Naperville
400 South Eagle St.
P.O. Box 3020
Naperville, IL. 60566-7020

Attention: Jan Fischer – Procurement Specialist

Reference: Street Light Controller Maintenance
Bid No. 12-150

Subject: Option Year # 2 – FY2014 / 2015

Dear Jan,

This letter is in response to your e-mail dated February 6, 2014 regarding the extension of the current Street Light Controller & Municipal Lot Lighting Maintenance Contract that Meade Electric Company, Inc. has with the City of Naperville. Meade Electric Company, Inc. would willingly accept the Option Year # 2 portion of the existing Street Light Maintenance Contract with the City of Naperville for an additional year (May 1, 2014 – April 30, 2015) at the unit prices submitted in the original contract.

Meade Electric Company Inc. values the relationship that has built between our employees and City of Naperville over the last decade. We appreciate the continued opportunity to serve the City of Naperville and it's fine residents.

Should you have any questions, please feel free to contact me at (708) 588-2542.

Sincerely,
Meade Electric Company, Inc.

Thomas W. Talbot

Thomas W. Talbot
Project Manager

cc: file